

Bechtel PTO Minutes September 15, 2009

I. Call to Order: 3:02PM

II. Approve minutes of June Meeting- tabled until minutes can be located

III. Introduction of 2009-2010 PTO Board members/positions

IV. Old Business:

A. PTO Software: PTO Financial/Volunteer Software was purchased for \$300.

B. Budget: Budget continuance was granted by M CCS until we can get our book keeping in order. A number of our record keeping practices were not in line with M CCS policy and we are going through and making changes. We have a tentative balance of \$16,255.

V. New Business:

A. Changes to financial forms/record keeping: Holly will be meeting with grade level team leaders to go over new changes and to also discuss some ideas for the upcoming year. A member suggested that in the future, to ensure that the administration is included in teacher requests, teachers should provide a turndown letter from the administration before approaching PTO for funds, and that this could be part of a PTO paperwork checklist for teachers making requests.

B. Fall Festival Status and Volunteers: Sign up sheets were circulated.

C. Tents/Tables: PTO has utilized personal tents/tables for the last several back to school events. PTO voted to purchase two folding tables and tents (approximately \$300) for future events.

D. PTO Membership and Goals for 2009-2010: It is our goal this year to make PTO meetings more available to working families by holding meetings in the evenings and by having tangible goals that filter down to all BES students, thus giving parents a substantial reason to join and support PTO. Goals for this year are to supply a Weekly Reader program to all students (approximately \$3500-4000), and to raise funds for a rock wall for the gymnasium (approximately \$7,000-8,000 at last estimate), with the Navy Seabees providing installation.

VI. Open Discussion:

A. Summer Cultural Enrichment: The culture teachers have requested a combined \$500 reimbursement for supplies for the summer cultural enrichment program. This request was tabled until the request could be reviewed and addressed at the October 20th meeting and voted upon at that time.

B. Member suggested that we use a sound system for further PTO meetings, look into providing childcare alternatives during meetings to alleviate some of the noise and distractions, and also to visit one of the other schools or facilities that has a rock wall to meet with staff and discuss it.

VII. Upcoming Events:

A. Open House: September 17th 5:00-6:30

B. School Pictures: September 28, 29, 30th

C. PTO General Meeting (with Fall Festival Walk Through): Oct. 20th 6:30PM

VIII. Adjournment: 4:16PM