

Bechtel PTO
September 24, 2009
2009-2010 Budget Meeting Minutes

I. Call to Order: 3:01PM

II. Treasurer's Report: Please see attached balance sheets.

III. Summer Cultural Enrichment Program: Members voted to reimburse \$500 to the two culture teachers, as long as it is within MCCS and PTO guidelines.

IV. Policies for Requesting Funds: See attached.

V. Budget: The attached proposed budget was gone over in detail. Under expenses a number of clarifications were requested before a final budget could be approved by the members. Area of questions were raised about PTO Event Insurance, more specific details were requested about the various software subscriptions (i.e. who is using it, how many subscriptions, etc), explore other options for 4th/5th grade agendas rather than PTO paying for them outright, "classroom support" should be re-evaluated and more clearly defined, and options for 5th grade end of year expenses should be explored outside of PTO funds. A suggestion was made that all PTO expenses should have a greater concern for school/student wide benefits and be in keeping with the "spirit of the curriculum". An emergency approval of Fall Festival budget expenses was made. The remaining proposed budget was granted continuance until such time as changes have been made and membership can again meet to review and approve the budget.

VI. Discussion: As per a previous meeting, it was again suggested by a member that PTO provide a sort of checklist for teachers making financial requests that would require requests to be circulated through the school administration prior to approaching the PTO for funds, thus ensuring that items are not available through the school budget and keeping the administration apprised of the current teacher requests.

VII. Adjournment: 5:35